

APPLICATION FOR EMPLOYMENT



**HANNAHVILLE
POTAWATOMI**
KEEPERS OF THE FIRE

Hannahville Indian Community
N14911 Hannahville B-1 Road
Wilson, MI 49896
P: 906-466-0306 F: 906-466-0307

Instructions: Application must be **complete** to be given consideration. Please **PRINT** all information.
A **copy** of any degrees, certificates, and/or licenses should accompany application. Resumes are encouraged.

PERSONAL INFORMATION

Date: _____ Soc. Security Number: _____

Name: _____

Last
First
Middle
(Jr, Sr, III)
Maiden/Alias

Address: _____

Street/PO Box
City
State
Zip Code

Phone: _____ Emergency Contact: _____

Home
Work
Name
Phone

Have you ever been convicted of a crime? * No Yes If yes, please state nature of offense, date, and disposition/outcome. _____

**A conviction record will not necessarily be a bar to employment. This information will be used only for job related purposes and only to the extent permitted by law.*

Do you have a valid Driver's License? No Yes** ***If yes, please attach/submit a copy with application.*

If hired, can you show proof of legal authorization to work in the United States? Yes No

EMPLOYMENT DESIRED

Position(s): _____ Date you can start: _____ Salary desired: _____

Employment Type (check all desired): Full Time Part Time Seasonal Temp

Are you currently employed? No Yes If yes, may we contact your current employer? Yes No

Have you ever been employed by any Department of the Hannahville Indian Community or at the Island Resort & Casino?

No Yes If yes, please provide department(s), date(s), and position(s). _____

Name of referral source (posting, current employee, newspaper, etc.)? _____

MILITARY SERVICE

Have you ever served in the military? No Yes If yes, branch? Discharge date? _____

EDUCATION & SKILLS - List all High Schools, Colleges, Technical or Specialty Schools you have attended

Name of School	City, State, Zip	Dates Attended	Degree Completed	Subject/Major

EDUCATION & SKILLS - List all High Schools, Colleges, Technical or Specialty Schools you have attended (continued)

Name of School	City, State, Zip	Dates Attended	Degree Completed	Subject/Major
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Any other skills, seminars, or trainings? _____

WORK HISTORY - List most recent first

1 Employer Name	Dates Employed	Position Held	Reason for Leaving
City, State, Zip		Supervisor Name	Phone Number
2 Employer Name	Dates Employed	Position Held	Reason for Leaving
City, State, Zip		Supervisor Name	Phone Number
3 Employer Name	Dates Employed	Position Held	Reason for Leaving
City, State, Zip		Supervisor Name	Phone Number
4 Employer Name	Dates Employed	Position Held	Reason for Leaving
City, State, Zip		Supervisor Name	Phone Number

PERSONAL REFERENCES

Reference 1	City, State, Zip	Phone Number	Occupation	Years Known
Reference 2	City, State, Zip	Phone Number	Occupation	Years Known
Reference 3	City, State, Zip	Phone Number	Occupation	Years Known

APPLICANT STATEMENT

I am a Member of a Federally recognized Indian Tribe. No Yes If yes, Tribe name? _____

I am a Registered Descendent of Hannahville. No Yes

I am a Hannahville Tribal Member spouse. No Yes

I certify that all answers given herein are true and complete to the best of my knowledge. I authorize any current and former employers, personal references, registration, and licensing boards provided as part of my application for employment to provide any job related references and information requested. The Hannahville Indian Community is also authorized to conduct a police and court investigation of my background if relevant to the job for which I am applying. I understand that all offers of employment are conditional upon successful completion of a drug test and that if I am employed, that employment is "at will", that I or the Hannahville Indian Community may terminate the employment relationship at any time, for any reason, with or without notice. I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS

Applicant Signature: _____ Date: _____